

**Closing Date for Applications**  
**NOVEMBER 15, 2011**

**Ministry of Supervision Program 2012**  
**Application**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Pastoral Charge: \_\_\_\_\_

Presbytery: \_\_\_\_\_

Conference: \_\_\_\_\_

Food sensitivities/Special Needs: \_\_\_\_\_

\_\_\_\_\_

I  do /  do not plan to supervise in 2012

female     layperson

male     ministry personnel

May we share your contact information with other participants?  yes     no

Tuition, Accommodation & Meals (incl. GST)  
= \$1,200.00 for participants from AB&NW,  
Sask., and MNWO  
= \$1,250.00 for other participants

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the Personal Information Protection and Electronic Documents Act (2000, c.5).

**Participation**

This is a ten (10) day residential event. Participants must attend the entire event to receive a certificate of completion. In an intensive atmosphere of learning, there will be opportunity to worship, have fun and develop new friendships.

**Recognition**

This program is recognized by The United Church of Canada as meeting the standard to be appointed as an educational supervisor and exercise the ministry of supervision.

**Evaluation**

There will be significant time for practicing supervision skills in small groups. The assessment of readiness for a Ministry of Supervision will be done through evaluation by self, peers and facilitator.

**Financial Assistance**

Persons attending this event (both lay and ministry personnel) may be eligible for an "Individual Learning Grant" to assist with costs. Please contact your Conference Office for information about availability of funds, application forms and deadlines. Some presbyteries may also have funds to assist you.

**Admission**

The event is limited to twenty-four (24) participants. Priority is given to persons who expect to be providing supervision in 2012. Priority for attendance is given to participants from ANW, MNWO and SK Conferences. Others from outside the Prairie Conferences may apply and will be welcomed as space is available.

**The Ministry**  
**of**  
**Supervision**

*This intensive ten day residential program is sponsored by the following Conferences of The United Church of Canada:*

- *Alberta and Northwest*
- *Manitoba and Northwestern Ontario*
  - *Saskatchewan*

**11:00 a.m., Wednesday,**  
**February 1, 2012**  
**to**  
**1:00 p.m., Friday,**  
**February 10, 2012**

**at**  
**Star of the North Retreat Centre**  
**3A St. Vital Avenue**  
**St. Albert AB T8N 1K1**  
**Phone: 780-459-5511**

**Please note:** Participants are required to be present for the entire program. Please make travel arrangements accordingly.

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**NOVEMBER 15, 2011**

**The Leadership Team:**  
*Tammy Allan, Lloyd Baker, Martha Dawson,*  
*Judy Hare, Earl Reaburn*

**The Purpose of this program:**

The purpose of the Ministry of Supervision program is to provide opportunities for participants:

- ✓ to explore gifts and potential for the ministry of supervision within the church,
- ✓ to learn from one another through the use of theory, spiritual reflection, experience and skill development, including the practice of supervising and being supervised,
- ✓ to engage in mutual assessment of readiness for a ministry of supervision,
- ✓ to formulate recommendations for the appropriate Conference and/or denomination.

**The Event is designed for:**

- All streams of ministry training, laypeople and ministry personnel in The United Church of Canada, requiring supervision and/or learning facilitation, such as: Designated Lay Ministers in Training, St. Andrew's College interns, national interns, students in the ministry-based ordination program, students in the Centre for Christian Studies, and students in other ministry based programs.
- People who serve on Lay Supervision Teams.
- Anyone else who is interested in developing their skills in the Ministry of Supervision.

**Topics to be explored:**

The event will include the following topics as related to the ministry of supervision:

- ✓ Learning Covenants
- ✓ Communication Skills
- ✓ Spirituality
- ✓ Sexuality
- ✓ Power/Authority
- ✓ Conflict
- ✓ Theological Reflection
- ✓ Styles of Learning
- ✓ Giving and receiving effective feedback and evaluation

**How to apply:**

Please submit the application form and, on a separate page, responses to the following questions. This information assists the leadership team in creating small supervision groups.

- ✓ What education, experience and special interests do you bring?
- ✓ How do you hope to use your learning from this event?
- ✓ What is your experience of supervision (within the church or elsewhere)?
- ✓ What do you hope to learn about yourself and about the ministry of supervision at this event?
- ✓ What skills or training do you have which would be of value to other participants?

*For ministry personnel – include a letter of reference from your Conference staff person responsible for personnel work.*

*For laypeople - include a letter of reference from someone within your Presbytery or a ministry person with whom you have worked who has experience of your gifts for supervision.*

**Send:**

1. Application form and responses to application questions.
2. Your reference may be enclosed or sent independently. Please note that your letter of reference must be received by **November 20, 2011**.
3. A registration deposit of \$200.00. Cheques should be made payable to: *Alberta and Northwest Conference*.
4. A cheque for the remainder of the fees, *postdated to January 25, 2012*, also made payable to: *Alberta and Northwest Conference*.

**To:**

The Ministry of Supervision Program  
Alberta and Northwest Conference  
9911 – 48 Avenue NW  
Edmonton AB T6E 5V6  
Fax: 780.438.3317

**For further information:**

If you have questions or require further information, please contact Melanie Funk, Alberta and Northwest Conference Administrative Assistant: Personnel, at 780.435.3995 ext 222 or [melanief@anwconf.com](mailto:melanief@anwconf.com)